JOB TITLE: Summer Camp Coordination Internship

REPORTS TO: Curator of Animal Care and Conservation Education

JOB CLASSIFICATION: Compensation school credit; reaches 288 total hours

JOB PURPOSE: To assist the Summer Camp Coordinator with all aspects of coordinating our Summer Camp program, including organization of rosters, planning activities, and curriculum design.

TYPICAL DUTIES AND RESULTS:

* Assist in camp counselor training and onboarding.
* Organizing registration paperwork and rosters.
* Assist with planning, organization, and preparing of camp crafts, snacks, shirts and other supplies each week.
* Performing educational animal encounters for summer camp as well as other zoo guests.
* Work with a variety of animals that include small mammals, reptiles, amphibians, birds, and arthropods.
* Fulfill project that is beneficial to the Zoo and is completed within time frame of internship

QUALIFICATIONS: Candidates must have completed one year of a college degree program in a related field. Candidates must also have excellent communication skills, enjoy working with people of all ages, and be able to work in a team environment. They must be self-motivated, reliable, prompt, and able to work in all weather conditions. Internships are experience-based and are therefore unpaid (housing is also not provided, however, nearby housing options are available for a fee). It is required that an intern dedicates 24 hours per week over the course of three months, or 288 total hours (schedules may be flexible based on the candidate’s availability).

Must have, or be willing to learn basic first-aid, and CPR. Negative TB test required. Ability work outdoors, lift heavy objects, and risk periodic exposure to fairly predictable and controllable hazards associated with wild animals and zoonotic diseases.

Start/end dates flexible.

To apply, please send a resume and cover letter to:

Aszya Summers

Curator of Animal Care and Conservation Education

Racine Zoo

200 Goold Street

Racine, WI 53402

[asummers@racinezoo.org](mailto:asummers@racinezoo.org)

Applications considered on a rolling basis.