

Offsite Birthday Party Registration Form



Date of Party: _____ Name of Party: _____

Contact Information

First Name: _____ Last Name: _____ Phone Number: _____

Email: _____ Address: _____

City: _____ State: _____ Zip Code: _____

<p>Party Information</p> <p>Party Location Address: _____</p> <p>Party Time: _____ Number of Guests (including adults): _____</p> <p>Program Cost (\$200 or \$220): \$ _____</p> <p>Miles Away from Zoo: _____ Mileage Fee = \$ _____</p> <p>Program Inside or Outside: _____</p> <p>Add-ons: _____</p> <p>Member Number: _____</p> <p>10% Discount: \$ _____ Total Cost: \$ _____</p>	<p>Program Pricing Information:</p> <p>Live Animal Birthday Party w/ 30 or fewer guests: \$200 + Travel Fee</p> <p>Live Animal Birthday Party w/ more than 30 guests: \$220 + Travel Fee</p> <p>Travel Fee (Miles from Zoo): \$10 within 10 miles, \$20 within 20 miles, \$30/30 miles, \$40/40 miles, \$50/50 miles Other: _____</p> <p>Zoo-Themed Add-Ons: Goodie bags \$5.00/child Story time \$10.00 Animal-themed craft \$15 per 15 kids</p>
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Payment: A 50% deposit is due a week before the program and the remaining balance is due before the start of the program. We accept cash, check, or credit card. Checks should be made payable to the Racine Zoo. Please label your check with your name, program, and event date. We accept Visa, Mastercard, and Discover.

Late Start: Due to the popularity of our programs, presenters may be on tight time restraints. We will do our best to accommodate late start times, but reserve the right to cancel or adjust program length, depending on staff availability.

Cancellations: Cancellations of offsite birthdays are your decision and the 50% deposit is typically non-refundable. However, refunds may be given only in extreme circumstances. Please call as soon as possible to let us know of cancelations, and we will do our best to reschedule. The Racine Zoo reserves the right to cancel any programs due to unforeseen circumstances for a full refund.

Office Use Only

50% Deposit Due: _____ Paid: _____ Total Amount: _____ Paid: _____

Invoiced: Y / N Sent: Y / N Calendar: Y / N Initials _____



To discuss your program, please contact:
 Conservation Education Department
 Racine, Wisconsin 53402
 (262) 636-9580
education@racinezoo.org

