

# Offsite Birthday Party Registration Form



Date of Party: \_\_\_\_\_ Name of Party: \_\_\_\_\_

## Contact Information

First name: \_\_\_\_\_ Last name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Member ID: \_\_\_\_\_ Expiration date: \_\_\_\_\_

## Party Information

Party location address: \_\_\_\_\_  
What time do you want the Zoo program to start? \_\_\_\_\_  
Number of guests (including adults): \_\_\_\_\_  
Program cost (\$200 or \$220): \$ \_\_\_\_\_  
Miles from Zoo: \_\_\_\_\_ Travel Fee = \$ \_\_\_\_\_  
Program inside or outside: \_\_\_\_\_  
Add-ons: \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

### **Program Pricing Information:**

Live Animal Birthday Party w/ 30 or fewer guests: **\$200 + Travel Fee**

Live Animal Birthday Party w/ more than 30 guests: **\$220 + Travel Fee**

### **Travel Fee (Miles from Zoo):**

0-10 miles: \$10

11-20 miles: \$20

21-30 miles: \$30

31-40 miles: \$40

40+ miles: Please contact us.

### **Zoo-Themed Add-Ons:**

-Goodie bags, \$5.00/child

-Story time, \$10.00

-Animal-themed craft, \$15 per 15 crafts

**Payment:** A 50% deposit is due a week before the program and the remaining balance is due before the start of the program. We accept cash, check, or credit card. Checks should be made payable to the Racine Zoo. Please label your check with your name, program, and event date. We accept Visa, Mastercard, and Discover.

**Late Start:** Due to the popularity of our programs, presenters may be on tight time restraints. We will do our best to accommodate late start times, but reserve the right to cancel or adjust program length, depending on staff availability.

**Cancellations:** Cancellations of offsite birthdays are your decision, and the 50% deposit is typically non-refundable. However, refunds may be given only in extreme circumstances. Please call as soon as possible to let us know of cancellations, and we will do our best to reschedule. The Racine Zoo reserves the right to cancel any programs due to unforeseen circumstances for a full refund.

## Office Use Only

Calendar: \_\_\_\_\_ Deposit due: \_\_\_\_\_ Invoice made on: \_\_\_\_\_ Invoice sent on: \_\_\_\_\_



To discuss your program, please contact:  
Conservation Education Department  
Racine, Wisconsin 53402  
(262) 636-9580  
[education@racinezoo.org](mailto:education@racinezoo.org)

